**Auberle – July 2017**

**SNAP – Employee and Intern - Onboarding Training Calendar – Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **3** | **4****JULY 4TH -- HOLIDAY** | **5**9:00 – 3:45 - TCI - Day 1 – Ralph & Arnie | **6**9:00 – 3:45 - TCI - Day 2 – Ralph & Arnie | **7**9:00 – 3:45 - TCI - Day 3 – Ralph & Arnie | **8****First Aid/CPR Training****9:00 a.m. – 3:00 p.m.****Lisa McCorkle** |
| **10** **AGENCY ORIENTATION**8:45-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Fire2:45 – 3:45 – Retirement | **11** | **12** | **13**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities – HR12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation - HR | **14**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **15****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information Referral (AIRS)CPSL |
| **17** | **18** | **19**9:00 – 4:00 – SOGIE TrainingPart 1 & 2 – Becky | **20**9:00 - 3:30 pm - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **21**9:00 - 3:45 - First Aid/CPR – Lisa  | **22** |
| **24** | **25** | **26****9:00 am – 2:00 pm – Sanctuary Training – Day 1****TCI Refresher****9:00 - 1:00** **Ralph & Arnie** | **27** | **28****9:00 am – 2:00 pm – Sanctuary Training – Day 2** | **29** |
| **31** | **August 1** | **August 2** | **August 3** | **August 4** | **August 5** |

**Auberle – August 2017**

**SNAP – Employee and Intern - Onboarding Training Calendar – Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **July 31** | **August 1** | **August 2** | **August 3** | **August 4** | **August 5** |
| **7** | **8**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **9**9:00 – 3:45 - TCI - Day 2 – Ralph & Arnie | **10**9:00 – 3:45 - TCI - Day 3 – Ralph & Arnie | **11**9:00 - 3:45 - First Aid/CPR – Lisa  | **12** |
| **14****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Fire2:45 – 3:15 – Fire Safety3:15 – 3:45 - Retirement | **15**  | **16** | **17**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities – HR12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation - HR | **18** | **19****TCI Refresher****9:00 a.m. - 1:00 p.m.****Arnie L.****--------------------****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **21** | **22** | **23** 9:00 am – 4:00 pm – SOGIE Training (Day 1 & 2)**TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **24**9:00 - 3:45 - TCI Day 4 and Search & Seizure - Ralph & Arnie  | **25**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **26** |
| **28** | **29** | **30** | **31** | **September 1** | **September 2** |

**Auberle – September 2017**

**SNAP – Employee and Intern - Onboarding Training Calendar – Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **September 4****LABOR DAY HOLIDAY** | **5** | **6**9:00 – 3:45 - TCI - Day 1 – Ralph & Arnie | **7**9:00 – 3:45 - TCI - Day 2 – Ralph & Arnie | **8**9:00 – 3:45 - TCI - Day 3 – Ralph & Arnie | **9** |
| **11****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:45 - Retirement | **12**  | **13** | **14**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm - Tour of Facilities– HR12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation - HR | **15**9:00 - 3:45 - First Aid/CPR – Lisa  | **16****First Aid/CPR Training****9:00 a.m. – 3:00 p.m.****Tim Zink****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **18** | **19** | **20****TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **21**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **22** | **23** |
| **25** | **26** | **27**9:00 – 4:00 – SOGIE Training – Becky - Part 1 & 2  | **28** | **29**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **30** |

**Auberle – October 2017**

**SNAP – Employee and Intern - Onboarding Training Calendar - Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **October 2** | **3**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **4**9:00 – 3:45 - TCI - Day 2 – Ralph & Arnie | **5**9:00 – 3:45 - TCI - Day 3 – Ralph & Arnie | **6**9:00 - 3:45 - First Aid/CPR – Lisa  | **7** |
| **9****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 –Fire Safety3:15 – 3:34 - Retirement | **10** | **11** | **12**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities– HR12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Prog. Observation | **13** | **14**9:00 – 4:00 – SOGIE Training – Part 1 & 2Becky |
| **16** | **17** | **18****9:00 – 2:00 – SOGIE Training – Part 1 & 2****TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **19**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **20**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **21****TCI Refresher****9:00 a.m. - 1:00 p.m.****Arnie L.****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **23** | **24** | **25****9:00 – 2:00 – Sanctuary Training – Day 1** | **26** | **27****9:00 – 2:00 – Sanctuary Training – Day 2** | **28** |
|  **30** | **31** | **November 1** | **November 2** | **November 3** | **November 4** |

**Auberle – November 2017**

**SNAP – Employee and Intern - Onboarding Training Calendar – Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **October 30** | **October 31** | **November 1** | **2** | **3** | **4** |
| **6** | **7**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **8**9:00 - 3:45 TCI - Day 2 – Ralph & Arnie | **9**9:00 - 3:45 TCI - Day 3 – Ralph & Arnie | **10**9:00 - 3:45 - First Aid/CPR – Lisa  | **11** |
| **13****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:45 - Retirement | **14** | **15** | **16**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities – HR12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation | **17**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **18****First Aid/CPR Training** **9:00 a.m. – 3:00 p.m. – Tim Zink****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **20** | **21** | **22**9:00 – 4:00 – SOGIE Training – Part 1 & 2 - Becky**TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **23****THANKSGIVING HOLIDAY** | **24****THANKSGIVING HOLIDAY** | **25** |
| **27** | **28** | **29** | **30**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **December 1** | **December 2** |

**Auberle – December 2017**

**SNAP – Employee and Intern - Onboarding Training Calendar - Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **December 4** | **5**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **6**9:00 - 3:45 TCI - Day 2 – Ralph & Arnie | **7**9:00 - 3:45 TCI - Day 3 – Ralph & Arnie | **8**9:00 - 3:45 - First Aid/CPR – Lisa  | **9** |
| **11****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:45 - Retirement | **12** | **13****TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **14**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities – HR12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation | **15**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **16** **TCI Refresher****9:00 a.m. - 1:00 p.m.****Arnie L.****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **18** | **19** | **20**9:00 – 4:00 – SOGIE Training – Part 1 & 2– Becky | **21**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **22** | **23** |
| **25****CHRISTMAS HOLIDAY** | **26** | **27** | **28** | **29** | **30** |

**Auberle – January 2018**

**SNAP – Employee and Intern - Onboarding Training Calendar - Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **1****NEW YEAR’S DAY HOLIDAY** | **2** | **3**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **4**9:00 - 3:45 TCI - Day 2 – Ralph & Arnie | **5**9:00 - 3:45 TCI - Day 3 – Ralph & Arnie | **6** |
| **8****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:45 - Retirement | **9** | **10** | **11**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Facilities Tour – HR12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation | **12**9:00 - 3:45 - First Aid/CPR – Lisa  | **13****First Aid/CPR Training****9:00 a.m. – 3:00 p.m.****Tim Zink****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **15****MARTIN LUTHER KING DAY - HOLIDAY** | **16** | **17****9:00 – 4:00 – SOGIE Training Part 1 & 2 - Becky****TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **18**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **19**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **20** |
| **22** | **23** | **24****9:00 – 2:00 – Sanctuary Training – Day 1** | **25** | **26****9:00 – 2:00 – Sanctuary Training – Day 2** | **27** |
| **29** | **30** | **31** | **February 1** | **February 2** | **February 3** |

**Auberle – February 2018**

**SNAP – Employee and Intern - Onboarding Training Calendar - Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **January 29** | **January 30** | **January 31** | **February 1** | **February 2** | **February 3** |
| **5** | **6**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **7**9:00 - 3:45 TCI - Day 2 – Ralph & Arnie | **8**9:00 - 3:45 TCI - Day 3 – Ralph & Arnie | **9**9:00 - 3:45 - First Aid/CPR – Lisa  | **10** |
| **12****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:35 - Retirement | **13** | **14** | **15**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation | **16** | **17****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **19** | **20** | **21**9:00 – 4:00 – SOGIE Training Part 1 & 2- Becky**TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **22**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **23**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **24****TCI Refresher****9:00 a.m. - 1:00 p.m.****Arnie L.** |
| **26** | **27** | **28** | **March 1** | **March 2** | **March 3** |

**Auberle – March 2018**

**SNAP – Employee and Intern - Onboarding Training Calendar Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **February 26** | **February 27** | **February 28** | **March 1** | **2** | **3** |
| **5** | **6**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **7**9:00 - 3:45 TCI - Day 2 – Ralph & Arnie | **8**9:00 - 3:45 TCI - Day 3 – Ralph & Arnie | **9**9:00 - 3:45 - First Aid/CPR – Lisa  | **10** |
| **12****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:45 – Retirement | **13** | **14** | **15**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities - HR12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation | **16** | **17****First Aid/CPR Training****9:00 a.m. – 3:00 p.m.****Tim Zink****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **19** | **20** | **21****TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **22**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **23** | **24** |
| **26** | **27** | **28**9:00 – 4:00 – SOGIE Training Part 1 & 2- Becky | **29** | **30**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **31** |

**Auberle – April 2018**

**SNAP – Employee and Intern - Onboarding Training Calendar Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **April 2** | **3**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **4**9:00 - 3:45 TCI - Day 2 – Ralph & Arnie | **5**9:00 - 3:45 TCI - Day 3 – Ralph & Arnie | **6**9:00 - 3:45 - First Aid/CPR – Lisa  | **7** |
| **9****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:45 - Retirement | **10** | **11** | **12**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities12:30 – 1:00 Lunch Break1:00-4:00 pm –On-Line Training or Program Observation | **13** | **14****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **16** | **17** | **18**9:00 – 4:00 – SOGIE Training Part 1 & 2- Becky**TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **19**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **20**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **21****TCI Refresher****9:00 a.m. - 1:00 p.m.****Arnie L.** |
| **23** | **24** | **25****9:00 – 2:00 – Sanctuary Training – Day 1** | **26** | **27****9:00 – 2:00 – Sanctuary Training – Day 2** | **28** |
| 30 |  |  |  |  |  |

**Auberle – May 2018**

**SNAP – Employee and Intern - Onboarding Training Calendar Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **April 30** | **May 1** | **2** | **3** | **4** | **5** |
| **7** | **8**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **9**9:00 - 3:45 TCI - Day 2 – Ralph & Arnie | **10**9:00 - 3:45 TCI - Day 3 – Ralph & Arnie | **11**9:00 - 3:45 - First Aid/CPR – Lisa  | **12** |
| **14****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2:15 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:35 - Retirement | **15** | **16** | **17**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities12:30 – 1:00 Lunch Break1:00-4:00 pm – On-Line Training or Program Observation | **18** | **19****First Aid/CPR Training****9:00 a.m. – 3:00 p.m.****Tim Zink****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **21** | **22** | **23**9:00 – Noon – SOGIE Training Part 1 & 2- Becky**TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **24**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **25**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **26** |
| **28****MEMORIAL DAY****HOLIDAY** | **29** | **30** | **31** | **June 1** | **2** |

**Auberle – June 2018**

**SNAP – Employee and Intern - Onboarding Training Calendar Updated 7-1-17**

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| **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY** |
| **June 4** | **5**9:00 - 3:45 TCI - Day 1 – Ralph & Arnie | **6**9:00 - 3:45 TCI - Day 2 – Ralph & Arnie | **7**9:00 - 3:45 TCI - Day 3 – Ralph & Arnie | **8**9:00 - 3:45 - First Aid/CPR – Lisa  | **9** |
| **11****AGENCY ORIENTATION**9:00-9:15 – Welcome & Intro9:15 -10:30 – Mission & Values10:30 – 10:45 - Break10:45 – 11:00 – Development 11:00 – 11:15 – Spirituality11:15 – 11:45 – Programs11:45 – 12:30 – WELCOME LUNCHEON – \*Lunch Provided12:30 – 12:45 – Questions & Eval12:45 – 1:00 – Huntington Bank1:00 – 1:45 – All Benefits1:45 – 2:00 – IT Training2:00 – 2:15 – Break2145 – 2:45 – Disaster & Safety2:45 – 3:15 – Fire Safety3:15 – 3:45 - Retirement | **12** | **13** | **14**8:00-10:00 am - Driver On-line Certification - HR10:00 - 10:15 Break10:15-11:30 am - On Road Driver’s Training & Satellite Tour of Facilities 11:30 am-12:30 pm – Tour of Facilities12:30 – 1:00 Lunch Break1:00-4:00 pm –On-Line Training or Program Observation | **15** | **16****TCI Refresher****9:00 a.m. - 1:00 p.m.****Arnie L.** |
| **18** | **19** | **20**9:00 – 4:00 – SOGIE Training Part 1 & 2 - Becky**TCI Refresher****9:00 am. - 1:00 pm****Ralph & Arnie** | **21**9:00 - 3:45 - TCI Day 4 AND Search & Seizure – Ralph & Arnie  | **22**10:00 – 11:00 – Planning & CQI – Darla Poole11:00 – 12:00 – Performance Appraisal – Tuan 12:00 noon-1:00 pm - Let’s Celebrate Luncheon with Group! Lunch Provided1:00 – 7:00 Program Observation with Mentor | **23****On-Line Trainings**Sexual HarassmentAdolescent SuicideCultural DiversityHIPAAAbuseBlood Bourne PathogensEmpowerment & Advocacy in Information & Referral (AIRS)CPSL |
| **25** | **26** | **27** | **28** | **29** | **30** |